



City of Brooklyn

Fire Prevention - Small Business Guidelines

216-635-4288

FIRE CODE REFERENCE NUMBERS

COB: Codified Ordinances of Brooklyn

OFC: Ohio Fire Code

ADMINISTRATION

Permits are issued at City Hall through the Building Department. They are needed for:

- New or modified fire alarm systems
- New or modified fire sprinkler systems

The Fire Prevention Bureau must witness the acceptance testing of all fire protection systems and must perform all final inspections of new or modified systems (OFC 105.3.3).

All commercial buildings shall:

- _____ Update all emergency contact numbers with the Building Department when necessary
- _____ Ensure the registered address number is visible on the front of the building (OFC 505.1)
- _____ Obtain a Lock Box is which shall be installed at a location approved by the Fire Chief or his designee (COB 1527.01)

EGRESS

- _____ All exit doors are operable (OFC 1008.1.8)
- _____ All exit ways have emergency lighting (COB 1509.1)
- _____ All exit signs are illuminated (OFC 1011.2)
- _____ All exits shall be free from obstruction (OFC 1027.3)
- _____ All exit doors are marked (OFC 1011.1)

STORAGE

- _____ Storage of combustible material shall be orderly (OFC 315.2)
- _____ There shall be 2 feet of clearance between the ceiling top and any objects and 18 inches of clearance below any sprinkler heads (OFC 315.2.1)
- _____ Combustibles shall not be stored in boiler rooms, mechanical rooms, or electrical rooms (OFC 315.2.3)

ELECTRICAL

- _____ 30 inches of clearance shall be around all electrical panels (OFC 605.3)
- _____ Extension cords shall not to be substituted for permanent wiring (OFC 605.5)
- _____ There shall be no open junction boxes or wiring (OFC 605.6)

FIRE PROTECTION EQUIPMENT

- _____ Extinguisher should be maintained yearly (COB 1505.08(D))
- _____ Extinguishers should be in conspicuous locations (OFC 906.5)
- _____ Alarm/detection/notification system inspection and maintenance (OFC 907.20.5) ***Sprinkler/Alarm protected occupancies-The building owner shall be responsible for ensuring that the fire and life safety systems are maintained in an operable condition at all times and written record shall be maintained and shall be available to the fire code official.***