



CITY OF BROOKLYN

7619 Memphis Avenue, Brooklyn, OH 44144
Phone 216-351-2133 Fax 216-351-5800

SIGN APPROVAL

FEE \$ 75.00

DATE: ____/____/____

Application#: _____

DOCKET NO: _____ - _____ - _____

MEETING DATE: ____/____/____

Sign Location Address: _____

We, (I), the undersigned, do hereby respectfully request approval of the plans as submitted.
(Please PRINT or TYPE).

Business Name: _____

Applicant Name: _____ Phone #: _____

Applicant Address: _____

Applicant E-Mail: _____

Applicant Signature: _____

Property Owner: _____

Property Owner Address: _____

Owner Signature: _____

Number of Signs: _____

Zoning District: _____

***** DO NOT WRITE BELOW THIS LINE *****

BUILDING DEPARTMENT COMMENTS:

VARIANCE REQUIRED: YES / NO

VARIANCE REASON:

**CONSENT TO AND APPROVAL OF
PLANS FOR SIGNAGE IMPROVEMENTS UPON
PREMISES TO BE MADE BY OTHER
THAN THE PROPERTY OWNER TO
ANY AND ALL NECESSARY BOARDS**

Submittal for Sign Review:

- a) 7 sets of drawings 8 ½ inch x 11 inch or 11 inch x 17 inch
- b) Consisting of the following:
 - 1) A site plan showing buildings, driveways, and freestanding signs.
 - 2) Elevation drawings of buildings for wall signage.
 - 3) Detail drawings of signage.
 - 4) Colored rendering.
 - 5) Any other information as may be requested.

_____ (name of Entity or person) owner of the real property located
at _____ (street address) in the City of Brooklyn does hereby
acknowledge reviewed the building plans submitted to the City of Brooklyn
by _____ (name of entity or person) which proposes the following (Describe nature of
proposed improvement, construction, alteration, addition and/or installation).

_____ and hereby consent and approval same.

Signature of Property Owner