



CITY OF BROOKLYN

7619 Memphis Avenue, Brooklyn, OH 44144
Phone 216-351-2133 Fax 216-351-5800

CHANGE OF TENANT / OCCUPANCY

75.00 FEE

PERMIT # _____-OC

PROPOSED STORE OR BUSINESS ADDRESS: _____

NAME OF STORE OR BUSINESS: _____

STORE/BUSINESS PHONE: _____

PROPOSED TYPE OF STORE OR BUSINESS: _____

4A.) ZONING FOR THIS LOCATION: _____

4B.) DOES BUSINESS CONFORM? YES / NO

EXPLANATION OF ALTERATION OR REMODELING WORK PLANNED (INCLUDE ELECTRICAL,
PLUMBING & HEATING): _____

NAME OF APPLICANT: _____

ADDRESS OF APPLICANT: _____

PHONE NUMBER: _____ CELL #: _____ EMAIL: _____

OWNER OF PROPERTY NAME: _____

ADDRESS OF PROPERTY NAME: _____

PHONE NUMBER: _____ CELL #: _____ EMAIL: _____

CONTACT INFORMATION TO GAIN ACCESS TO PROPERTY FOR INSPECTION:

NAME: _____ PHONE NUMBER: _____

FORMER BUSINESS AT THIS LOCATION: _____

DATE _____

APPLICANT NAME: _____

SIGNATURE: _____

MUST SUBMIT:

DRAWING OF A FLOOR PLAN OF THE PROPOSED STORE OR BUSINESS. ♦ DRAWING OF PLOT
PLAN SHOWING NUMBER OF PARKING SPACES AVAILABLE. ♦ DESCRIPTION OF BUSINESS.