



PLANNING COMMISSON APPROVAL
Site Plan / New Construction / Addition

\$75.00

Date: \_\_\_/\_\_\_/\_\_\_

Permanent Parcel No.: \_\_\_-\_\_\_-\_\_\_

Address of Property \_\_\_\_\_

Lot Size \_\_\_\_\_ Total sq. ft. \_\_\_\_\_

Zoning District \_\_\_\_\_ (G-I), (L-I), (G-B), (R-B), (MF-PD), (A-H), (SF-DH)

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

PHONE# \_\_\_\_\_ CELL # \_\_\_\_\_ EMAIL \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

Name of Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_

PHONE# \_\_\_\_\_ CELL # \_\_\_\_\_ EMAIL \_\_\_\_\_

Signature of Property Owner: \_\_\_\_\_

Present use: \_\_\_\_\_

It is proposed that the structure (s) will be put to the following specific use:

\_\_\_\_\_  
\_\_\_\_\_

\*\*\*\*\* DO NOT WRITE BELOW THIS LINE \*\*\*\*\*

Application#: \_\_\_\_\_ Meeting Date: \_\_\_/\_\_\_/\_\_\_

Comments of Building Department: \_\_\_\_\_

MOVING FORWARD. TOGETHER.

CITY OF BROOKLYN 7619 Memphis Avenue, Brooklyn, OH 44144 216-351-2133 brooklynohio.gov



Submittal for Preliminary Plan Review:

Electronically submitted to [dneal@brooklynohio.gov](mailto:dneal@brooklynohio.gov)

Consisting of the following:

1. A site plan showing building, parking spaces, approaches.
2. Elevation drawings of buildings.
3. Landscape plan showing screening where required.
4. Colored rendering.
5. Material samples of proposed buildings facing and architectural features.
6. Floor Plans.
7. Any other information that may be requested.

Submitted for Final Plan Review.

Electronically submitted to [dneal@brooklynohio.gov](mailto:dneal@brooklynohio.gov)

1. A property location map and topography survey of proposed development area showing the following information: property lines, easements, street rights-of-way, topography lines at two-foot intervals, existing buildings and structures, and landscape features, including existing trees and wooded areas and existing drainage patterns for the subject site and surrounding property.
2. A proposed sites plan, appropriately dimensioned and labeled including: location and use of buildings; location of structure on surrounding properties; landscaping and screening; utilities and surface drainage; circulation, including driveways, access, sidewalks, parking and loading; description of surface materials including type of pavement, sidewalks, landscaped areas, etc.; and other site improvements, such as lighting and signs.
3. Preliminary floor plans and architectural sketches of buildings and other structures.
4. Summary table showing total acres and amount of land area devoted to each proposed residential and non-residential use and streets.
5. Such other reasonable supplemental information as may be required by the Zoning Inspector or Planning Commission.
6. A fee as established by City Council.