

# BROOKLYN POLICE DEPARTMENT

## HOUSE CHECKS

DATE / TIME OF DEPARTURE: \_\_\_\_\_ DATE / TIME OF RETURN: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

NAME: \_\_\_\_\_ PHONE: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

DATE: \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_ TIME RECEIVED: \_\_\_\_\_

VACATION  VACANT  OTHER  DRAPES / BLINDS: OPEN  CLOSED:

ALARM? Y  N  ALARM COMPANY NAME: \_\_\_\_\_ PHONE: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

LIGHTS ON? Y  N   $\Rightarrow$  LOCATION(S): \_\_\_\_\_

DRAPES/BLINDS: OPEN  CLOSED  MAIL STOPPED Y  N  NEWSPAPER STOPPED Y  N

BROKEN WINDOWS OR SCREENS? Y  N  LOCATION(S): \_\_\_\_\_

VEHICLES ON PROPERTY: Y  N  GARAGE: Y  N

YEAR \_\_\_\_ MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ COLOR \_\_\_\_\_ LIC# & STATE \_\_\_\_\_

YEAR \_\_\_\_ MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ COLOR \_\_\_\_\_ LIC# & STATE \_\_\_\_\_

LOCAL EMERGENCY CONTACT PERSON: (RECOMMENDED) \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_ KEY? Y  N

PERSONS AUTHORIZED ON PROPERTY: (LAWN / PET CARE, HOUSE SITTER ETC.)

NAME \_\_\_\_\_ NAME \_\_\_\_\_

NAME \_\_\_\_\_ NAME \_\_\_\_\_

ADDITIONAL REMARKS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

House Checks are offered to Brooklyn Residents free of charge. Police Officers will perform a perimeter check of your residence while you are away, including a physical and/or visual check of doors and windows, a verification of vehicles parked on the property (*excluding garage*) and a verification of any people found on the property.

If homeowners return earlier or later than originally indicated, it is recommended that they notify the Police Department as soon as possible. DO NOT leave pets requiring access to food, shelter unattended or confined for any extended period.

I hereby request that House Checks be made of my residence. I understand that House Checks are done solely to the extent that time and personnel are available. I further understand that House Checks are not to be used as a substitute for my own security measures. Upon my return I will notify the Brooklyn Police Department that this service is no longer needed.

\_\_\_\_\_  
HOMEOWNER SIGNATURE

\_\_\_\_\_  
DATE