

Portal Instructions:

Select Apply for license



LOGIN

[Home](#) [Services](#) [Search](#) [Reports](#) [My Account](#) [Contact](#)

Online Portal

Thank you for visiting our website, through this portal you have access to all of our online services for permitting and licensing.

We value your input, if you have any comments or suggestions please call us at 216-635-4203.

Online Services You Need



REGISTRATION/LICENSING

Contractor Registration, Vacant and Foreclosure Registration, Donation Box Registration, Rental License and Food Truck License

[APPLY FOR A LICENSE →](#)
[SEARCH FOR A LICENSE →](#)
[LEARN MORE ABOUT LICENSING →](#)



PERMITTING

HVAC, Plumbing, Electrical, Concrete/Paving, Sign, Building permits (which include waterproofing, siding, decks, and porches), Fire Protection (hood, sprinklers, alarms)

[APPLY FOR A PERMIT →](#)
[SEARCH FOR A PERMIT →](#)
[LEARN MORE ABOUT PERMITTING →](#)

You will need to create an account or just login if you have already.

LOGIN

[Home](#) / [My Account](#) / [Login](#)

Already have an account?

User Name:

Password:

Remember my username and password

[FORGOT YOUR USERNAME →](#)

[FORGOT YOUR PASSWORD →](#)

LOGIN

New to our Portal?

If this is your first time using our portal you'll need to register first. Registering is quick, click the link below to get started.

[REGISTER NOW →](#)

MOVING FORWARD. **TOGETHER.**

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Once you are logged in select rental dwelling license.

APPLY FOR A LICENSE

Home / Services / Licensing / Apply for a license

Application Type:

indicates a required field

Rental Dwelling License

Sub Type:

Contractor Registration
Donation Box Application
Food Truck License

Rental Dwelling License

Vacant Property/Building Registration

You will then answer how many units are on ONE parcel/lot. (ex: single family or duplex select one to three. 4+ unit apartments select four or more units.)

APPLY FOR A LICENSE

Home / Services / Licensing / Apply for a license

Application Type:

indicates a required field

Rental Dwelling License

Sub Type:

One to Three Units (on one parcel)

Four or More Units (on one parcel)

You will then give the property a name and enter the address or PP# of the property and click find address.

APPLY FOR A LICENSE

Home / Services / Licensing / Apply for a license

Application Type:

indicates a required field

Rental Dwelling License

Sub Type:

One to Three Units (on one parcel)

Property Name:

City of Brooklyn

Address or Parcel #:

7600 Memphis Ave

Brooklyn

OH

44144-2159

FIND ADDRESS

MOVING FORWARD. **TOGETHER.**

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Once you have the address several questions will pop up. since this is the first year select "New, first-time registration" and use the drop-downs to answer all the red | required questions. Then click sign here.

Parcel #: 43120007
Property Owner: BROOKLYN CITY OF
[ENTER A DIFFERENT ADDRESS →](#)

General Information

| Application Type: New, First Time Registration

Property Information

| Is this location a short-term rental (Airbnb, Vrbo, etc.): New, First Time Registration

Number of Units: Renewal, Previously Registered

Contact Information

| Are you the property owner?:

Is this property currently maintained by a property management company?:

| Is the property is owned by a trust, business trust, estate, partnership, limited partnership, LLC, association, corporation, or any other business entity?:

| Does the property owner live more than 25 miles from the property?:

Acknowledgement

The applicant hereby certifies that he / she is the applicant named above and that he / she is authorized by the owner(s) to operate the building above described in compliance with the City of Brooklyn Property Maintenance and Rental Licensing Code and with all laws, ordinances, rules, and regulations applicable to such building or its operation.

| Applicant Signature:

You then are prompted to pay based on your responses. These will be reviewed and approved. Pay with a credit card and then you are done, or you can close this screen and mail a check. You can also contact us through this site.

 PAYMENT

[Home](#) / [Services](#) / [Licensing](#) / [Apply for a license](#) / [Payment](#)

License #: RDL22-000004
Amount Due: \$100.00

| indicates a required field

| Payment Amount: \$100.00

| Payment Type: Credit Card

| Cardholder Name:

| Card Number:

| Card Expiration Month / Year:

| Security Code:

| Billing Address: